

## RECORD OF PROCEEDINGS

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### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JEFFERSON CENTER METROPOLITAN DISTRICT NO. 2 HELD JANUARY 24, 2023

A Regular Meeting of the Board of Directors of the Jefferson Center Metropolitan District No. 2 (referred to hereafter as "Board") was convened on Tuesday, January 24, 2023, at 9:30 a.m. This District Board meeting was held by video/telephone conference with all participants attending via video/teleconference. The meeting was open to the public.

#### ATTENDANCE

##### Directors In Attendance Were:

Charles Church McKay  
Gregg Bradbury  
Jeff L. Nading  
Steven Nading  
Brandon Dooling

##### Also In Attendance Were:

James Ruthven; Special District Management Services, Inc.

Emily Murphy, Esq.; McGeady Becher P.C.

Joy Tatton; Simmons & Wheeler, P.C.

Elesha Carbaugh-Gonzales and Brandon Collins; Independent District Engineering Services, LLC

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

**Disclosures of Potential Conflicts of Interest:** The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Ruthven noted that a quorum was present and requested members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. Attorney Murphy noted that all Directors' Disclosure Statements had been filed and that no additional conflicts were disclosed at the meeting.

#### ADMINISTRATIVE MATTERS

**Agenda:** Mr. Ruthven distributed, for the Board's review and approval, a proposed agenda for the District's Regular Meeting.

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Following discussion, upon motion duly made by Director Bradbury, seconded by Director S. Nading and, upon vote, unanimously carried, the agenda was approved, as presented.

**Location of Meeting and Posting of Notices:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board determined that the meeting would be held by video/telephonic means, and encouraged public participation via video or telephone. The Board further noted that notice of the time, date and location of the meeting was duly posted and that the District had not received any objections to the video/telephonic manner of the meeting, or any requests that the video/telephonic manner of the meeting be changed by taxpaying electors within the District boundaries.

**Designation of 24-Hour Posting Location:** Following discussion, upon motion duly made by Director Bradbury, seconded by Director S. Nading, and upon vote unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted at least 24 hours prior to each meeting on the District's website at: <https://jeffersoncentermd2.colorado.gov/> or if posting on the website is unavailable, notice will be posted on the fence post on the southwest corner of West 96th Avenue and Indiana Street.

**Minutes:** The Board reviewed the minutes of the December 1, 2022 Special Meeting and the December 20, 2022 Special Meeting.

Following discussion, upon motion duly made by Director Bradbury, seconded by Director Dooling and, upon vote, unanimously carried, the minutes of the December 1, 2022 Special Meeting and the December 20, 2022 Special Meeting were approved, as presented.

### **PUBLIC COMMENT**

There were no public comments.

### **FINANCIAL MATTERS**

**Claims:** The Board considered ratification/approval of the payment of claims for the period of January 31, 2023, in the amount of \$14,847.35.

Following discussion, upon motion duly made by Director S. Nading, seconded by Director J. Nading and, upon vote, unanimously carried, the Board ratified or approved (as appropriate) the payment of claims, as presented.

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**Amounts Due from Mountain Shadows Metropolitan District (“MSMD”)**: Ms. Tatton reported that MSMD is making timely payments.

**Tax Increment Financing (“TIF”) Revenue Collection Matters**: There was no report from the Committee. Ms. Tatton provided an update on TIF revenue collection matters. No action was taken by the Board.

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### **MANAGEMENT MATTERS**

**Water Allocations and Facilities Fees Collections**: Mr. Ruthven reviewed the Water Allocation Report with the Board.

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### **LEGAL MATTERS**

**City of Arvada’s System Development Charges**: The Committee provided an update on the City of Arvada’s System Development Charges. No action was taken by the Board.

**Resolution No. 2023-01-01, Resolution Adopting the Capital Improvement Program and Master Infrastructure Plan as Modified by Subsequent Construction Plans (for 2023)**: The Board reviewed Resolution No. 2023-01-01, Resolution Adopting the Capital Improvement Program and Master Infrastructure Plan as Modified by Subsequent Construction Plans (for 2023) (the “2023 CIP/MIP Resolution”).

Following discussion, upon motion duly made by Director McKay, seconded by Director J. Nading and, upon vote, unanimously carried, the Board adopted the 2023 CIP/MIP Resolution, subject to final legal review.

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### **OTHER BUSINESS**

There was no other business.

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### **ADJOURNMENT**

There being no further business to come before the Board at this time, upon motion duly made by Director Dooling, seconded by Director S. Nading and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By:   
Secretary for the Meeting