

## JEFFERSON CENTER METROPOLITAN DISTRICT NO. 2

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 · 800-741-3254  
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<https://jeffersoncentermd2.colorado.gov>

### NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office</u>	<u>Term/Expiration:</u>
Charles Church McKay	President	2027/May 2027
Gregg Bradbury	Treasurer	2027/May 2027
Jeff Nading	Assistant Secretary	2025/May 2025
Steve Nading	Assistant Secretary	2025/May 2025
Brandon Dooling	Assistant Secretary	2027/May 2027
David Solin	Secretary	

DATE: Wednesday, November 20, 2024

TIME: 9:30 a.m.

PLACE: This meeting will be held via Zoom. The meeting can be joined through the directions below:

*\*Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZU3Fqdz09>

Phone Number: 1-719-359-4580

Meeting ID: 546 911 9353

Passcode: 912873

#### I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

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B. Approve Agenda. Confirm location of the meeting and posting of meeting notices.

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C. Review and approve the Minutes of the September 24, 2024 Regular Meeting (enclosure).

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D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (suggested dates are the fourth Tuesday of every month) and consider adoption of Resolution No. 2024-11-01, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

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- E. Authorize renewal of the District’s insurance and Special District Association (“SDA”) membership for 2025.
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- F. **Website Accessibility Matters:**

- 1. Discuss website accessibility matters.
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- 2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
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II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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III. FINANCIAL MATTERS

- A. Review and consider approval of the payment of claims through the period ending November 20, 2024, in the amount of \$246,925.91 (enclosure).
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- B. Review and accept unaudited financial statements for the period ending June 30, 2024 (enclosure).
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- C. Consider engagement of \_\_\_\_\_ to prepare 2024 Audit, for a fee of \$\_\_\_\_\_ (to be distributed).
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- D. Conduct Public Hearing to consider Amendment to 2024 Budget. If necessary, consider adoption of Resolution No. 2024-11-\_\_\_, Resolution to Amend the 2024 Budget and Appropriate Expenditures.
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- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution No. 2024-11-\_\_\_, Resolution to Adopt the 2025 Budget and Appropriate Sums of Money (enclosures – preliminary AV, draft 2025 Budget, and Resolution).
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- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Manager to file the Certification with the Board of County Commissioners and other interested parties.
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- G. Consider appointment of the District Accountant to prepare the 2026 Budget and set the date for a Public Hearing to adopt the 2026 Budget for November 25, 2025, at 9:30 a.m., to be held via videoconference.
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IV. MANAGEMENT MATTERS

- A. Review Water Tracking Report (enclosure).
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- B. Discuss City of Arvada Water Allocation Process.
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V. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Directors’ Election and consider adoption of Resolution No. 2024-11-\_\_\_, Resolution Calling a Regular Election for Directors on May 6, 2025, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
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- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (Transparency Notice).
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VI. OTHER BUSINESS

- A. Acknowledge rescheduling of the District’s December 24, 2024 Regular Meeting to December 18, 2024.
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VII. ADJOURNMENT **A SPECIAL MEETING IS SCHEDULED FOR DECEMBER 18, 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.